CITY OF ARVADA MUNICIPAL CONTRACTOR'S LICENSE APPLICATION

City of Arvada Engineering
8101 Ralston Rd.
Arvada, CO 80002
720-898-7640
720-898-7603 Fax

CITY USE ONLY

LICENSE CLASS MC-

LICENSE NO. _____

ISSUED _____

FEE $ _____ CHECK NO. _____

In accordance with the "Engineering Code of Standards and Specifications for Design and Construction of Public Improvements" and Chapter 78, Article II of the Code of the City of Arvada, current copy of which (I/WE) have obtained, read and understand, (I/We) DBA (an Individual____, a Partner-ship ____, a Corporation ____, a Limited Liability Corporation_____) under the name of:

Name:_____ 24 Hr. Emergency No._____

Address:_____ City _____ State_____ Zip_____ Phone_____

P.O. Box:_____ City _____ State_____ Zip_____ Fax_____

hereby makes application for a Municipal Contractor's License, allowing (me/us) to perform work on a General Public Improvement as a Class MC-_____.
If application is being made for a Class MC-D License, the following types of license are included: _____.

ITEMS INCLUDED WITH THIS APPLICATION ARE:
1) $20,000 Bond on City of Arvada form
2) Statutory Workmen's Compensation Insurance
3) Public Liability and Property Damage Insurance on "Accord" Form or approved equal
4) License Fee in the amount of $_____
5) Current Engineering Code Book fee $_____ Book #_____
6) Affidavit Form

CLASS B LICENSE ONLY
_____ Capability Statement
_____ Equipment List
_____ Job Mix Formula

This application is for a: _____ New License
_____ Renewal

Applicant has been in business for _____ years, (has never _____), (has* _____) had a license denied, suspended or revoked and (is presently _____), (has been _____) licensed to perform this type of work with the following municipalities:
*Provide a statement of explanation with license application.

_____ _____

_____ _____

The following persons are familiar with the applicant's work and may be contacted as references:

NAME	COMPANY	ADDRESS	PHONE

The following individuals, partners or corporate officers are authorized to sign for permits under this license:

_____ _____

_____ _____

The undersigned hereby certifies that the information contained herein is true, under penalty of license denial, suspension, revocation and/or civil/criminal penalties. The undersigned further agrees that, if granted a license to perform work in the City of Arvada, the licensee will have in their possession at work sites at all times, a current copy of the City of Arvada Engineering Code of Standards and Specifications. The licensee shall comply with the regulations contained therein, and shall accept the responsibilities thereto as set forth in the Arvada Municipal Code and the current Engineering Code of Standards and Specifications.

Signed by_____ Title _____ Date _____

EXCERPTS FROM THE CODE OF THE CITY OF ARVADA, CHAPTER 78, ARTICLE II

Sec. 78-181, Scope.
Except as otherwise provided in this Code, general public improvements, consisting of construction, reconstruction and remodeling of storm drains, irrigation ditches, sewers, water lines, curb and gutters, sidewalks, streets, traffic-control devices and similar improvements which are constructed on public rights-of-way, easements and other public property, and utility services on private property between the property line and the building, shall be designed, constructed and installed in accordance with the provisions of this article.

Sec. 78-182, Rules and regulations.
The engineering department shall have the authority to make and promulgate such rules and regulations as may be found necessary for the administration and enforcement of this article not inconsistent with the Charter and ordinances of the city.

Sec. 78-183, General requirements.
The construction of general public improvements within the city shall be governed by the following portions of this Code in the same manner as the construction of improvements to private property: Articles I through IX of Chapter 7 and Article II of Chapter 13.

Sec. 78-184, Municipal contractor's license - Required.
It shall be unlawful for any person to construct any general public improvements without having first obtained a municipal contractor's license of the class applicable to the work to be performed.

Sec. 78-185, Same-Examination; issuance.
The city engineer shall examine the qualifications and experience of the firm or person applying for a license to construct general public improvements, and upon determination that the applicant is qualified, shall issue the applicable class of municipal contractor's license upon their posting of bond, proof of insurance and payment of the annual fee.

Sec. 78-186, Same-Classification; fees.
The classifications of licenses under this article and applicable fees are as follows:

MUNICIPAL CONTRACTOR'S LICENSES - Construction and Reconstruction

Class	Limitations	Fee
MC-A	**General Utility Contractor** Allows licensee to install and repair storm drains, irrigation ditches, sanitary sewers, water mains, utility services, appurtenances and structures which are applicable thereto. Blasting, tunneling, boring and permanent trench surfacing are specifically excluded.	**$250.00**
MC-B	**General Street Contractor** Allows licensee to perform the work of clearing, grubbing, surface excavation, filling, compacting and grading of earthen materials, placing and compacting gravel, asphalt, recycling material and other surfacing materials; installing fences, guardrail, curbs, gutters, sidewalks, cross-pans, bicycle trails, and temporary pavement markings. Blasting, tunneling, boring and structural demolition are specifically excluded.	**$250.00**
MC-C	**Structural Concrete Contractor** Allows licensee to excavate, form, set steel, place concrete and backfill for box culverts, retaining walls, foundations, bridges, vaults, curbs, gutters, sidewalks, slope paving, cross-pans, driveways, bicycle trails and similar concrete structures where blasting is not required.	**$250.00**
MC-S1	**Utility Service Contractor** Allows licensee to install and repair utility services and appurtenances between main line and building where blasting is not required.	**$125.00**
MC-S2	**Excavating Contractor** Allows licensee to perform surface excavation, filling, compacting and grading of earthen materials; remove and dispose of trees, stumps, fences, guardrail, frame structures, foundation and surface debris where blasting is not required.	**$125.00**
MC-S3	**Tunneling and Boring Contractor** Allows licensee to excavate and backfill pits for equipment; tunnel or bore and install the required bracing, liners, casing or pipe; thread and backfill carrier pipe; and blasting when specifically approved by the city engineer.	**$200.00**
MC-S4	**Flatwork Concrete Contractor** Allows licensee to excavate for forms, set steel, place concrete and backfill for curbs, gutters, sidewalks, cross-pans, slope paving, driveways, bicycle trails, curb cuts and other similar concrete flatwork.	**$125.00**
MC-S5	**Street Patching Contractor** Allows licensee to prepare sub-grade and compact and install base course and surfacing materials for utility trenches and street repairs. Street overlay and paving beyond minor patchwork are specifically excluded.	**$125.00**
MC-S6	**Traffic Control Contractor** Allows licensee to install traffic control devices such as controllers and signals, requiring hook-up to power source; signs, median barriers, guardrails, painting of traffic lanes and traffic information.	**$125.00**
MC-S7	**Fencing Contractor** Allows licensee to install fencing, median barriers and guardrail.	**$125.00**
MC-S8	**Landscaping Contractor** Allows licensee to transplant and trim trees and shrubs, surface preparation and installation of topsoil; furnish and install planter boxes, playground equipment, trees, shrubs, sod, grasses and sprinkler systems with hook-up to water and power sources.	**$125.00**
MC-S9	**Blasting Contractor** Allows licensee to utilize explosives for demolition and excavation.	**$125.00**
MC-S10	**Demolition Contractor** Allows licensee to demolish and remove bridges, retaining walls, subsurface structures of a concrete or masonry type where blasting is not required.	**$125.00**
MC-S11	**Reserved**	
MC-S12	**Miscellaneous Contractor** Allows licensee to construct, install, repair or remove public improvements and/or work within public rights-of-way, easements, and other public property not specifically covered by any other license.	**$125.00**
MC-D	**General Municipal Contractor** Allows licensee to perform the work on a combination of licenses, as specified in this section, for which he can qualify. The fee shall be the lesser of the combined fees, for each individual license, or the amount indicated.	**$625.00**

Sec. 78-187. Bond. Before a municipal contractor's license is granted by the engineering department, the applicant shall provide protection to the city against the use of inferior material and performance, including damages occurring as a result of willful disregard of this Code and city regulation requirements, by posting a bond, on city-prepared forms, to be effective during and for a period of one year after date of license issuance, in the principal amount of $20,000.00.

Sec. 78-188 Insurance.
(a) Before a municipal contractor's license is granted by the engineering department, the applicant shall file certificates of insurance with the city in accordance with standards established by the Risk Management Division and in accordance with the following insurance requirements:

(1) The contractor's insurer must be rated "B+" or better, according to Best's Key Rating Guide, and must be admitted to do business in the State of Colorado.

(2) The policy limits shall be as follows:
a. The limit for each occurrence shall be not less than $1,000,000.00. Costs of defense shall not be included within such limits or, if they are so included, the minimum limits shall be $1,000,000.00 combined single limits.
b. The general aggregate limit on amounts payable pursuant to the policy shall be unlimited, or at least $2,000,000.00.

(3) The policy shall include the city as an additional insured. The city relies on and does not waive, or intend to waive by this requirement, the monetary limitations (presently $150,000.00 per person and $600,000.00 per occurrence) or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. 24-10-101 et seq., as from time to time amended, or otherwise available to the city.

(4) The insurer shall give the city notification of any cancellation or termination by refusal to renew the policy or of any change in coverage of the policy in the manner provided by law. If no such notification is provided by law, the insurer shall give the city at least 30 days' prior written notification of any cancellation or termination by refusal to renew the policy or of any change in coverage of the policy, unless cancellation or termination is for non-payment of premium, in which case the industry standard of ten (10) days prior written notification shall apply.

(5) The municipal contractor shall be solely responsible for any deductible losses under the policy.

(6) If the policy is a claims-made policy, the policy shall provide the municipal contractor the right to purchase, upon cancellation or termination by refusal to renew the policy, an extended reporting period of not less than 2 years. The municipal contractor agrees to purchase such an extended reporting period.

(7) If the policy is a claims-made policy, the policy shall give the city the right to purchase the extended reporting period described in subsection (6) above if the municipal contractor fails to purchase such an extended reporting period as required by this contract. The city's exercise of such right shall not relieve the municipal contractor of any liability for its failure to purchase such an extended reporting period as required by this subsection.

(8) If the policy is a claims-made policy, the retroactive date of any such renewal of such policy shall be no later than the date this contract is signed by the parties hereto.

(9) If the municipal contractor purchases a subsequent claims-made policy in place of any prior policy, the retroactive date of such subsequent policy shall be no later than the date of issuance of a municipal contractor's license.

(b) Before a municipal contractor's license is granted by the engineering department, the applicant shall file certificates of insurance with the city from a company licensed to do business in Colorado evidencing coverage for statutory workmen's compensation. The insurer shall give the city notification of a cancellation or termination by refusal to renew the policy or of any change in coverage of the policy in the manner provided by law. If no such notification is provided by law, the insurer shall give the city at least 30 days' prior written notification of any cancellation or termination by refusal to renew the policy or of any change in coverage of the policy.