

# FOOD TRUCK VENDING PERMIT

\$50/Year



FOR OFFICE USE	
Permit #	_____
Issued: By	_____ Date: _____
Permit Term: From	_____ To _____

<b>APPLICANT:</b> _____
<b>ADDRESS:</b> _____ <b>STATE:</b> _____ <b>ZIP:</b> _____
<b>PHONE: (Home)</b> _____ <b>(Work)</b> _____ <b>(Cell)</b> _____
<b>EMAIL:</b> _____

**PROPOSED LOCATION FOR VENDING:** \_\_\_\_\_

- If located in a City Park, public space, or street right-of-way, proof of insurance is required (see additional rules and requirements attached).

**HOURS OF OPERATION: (Allowed 6:00 a.m. to 9 p.m.)**

**Proposed Hours of Operation:** \_\_\_\_\_ to \_\_\_\_\_

**ATTACHMENTS:**

**Attach the following items:**

- Site Plan showing the proposed location of the vending truck from which sales will occur.
- Proposed trash disposal plan.
- A copy of the Health Department Certificate

**VERIFICATION OF SALES TAX LICENSE:**

Sales Tax License No.: \_\_\_\_\_

**APPLICANT'S SIGNATURE:** \_\_\_\_\_ **Date:** \_\_\_\_\_

DEPARTMENT APPROVAL	
Planning Division: _____	Date: _____

# **RULES AND REQUIREMENTS FOR FOOD TRUCK VENDING**

Food truck vending is permitted in the following areas and under the following circumstances:

- On private property in the B-1, B-2, B-3, B-4, PUD-BP, commercial areas of PUD-BPR, NC-C/OF, NC-I/OF, NC-MU-A, NC-MU-B, NC-MU-C, and all CC districts.
- In any park or public space (regardless of zoning district), if approved by the governmental entity exercising ownership or control thereof.
- In a public street right of way (regardless of zoning district), subject to the limitations established in No. 12 below.
- Notwithstanding any provision herein to the contrary, allowing food truck vending in a park, public space, or public street right of way shall be in the sole discretion of the governmental entity exercising ownership or control thereof.

The following rules and requirements shall apply to all food truck vending:

1. Permits shall be valid for either a one month period, or a 12 month period, and may be renewed annually.
2. Hours of operation shall be between 6:00 a.m. and 9:00 p.m.
3. Operations shall be at least 200 feet from any permanent eating and drinking establishment lawfully existing at the time the permit or renewal permit was issued.
4. Operations shall not obstruct the visibility of motorists, nor obstruct parking lot circulation or block access to a public street, alley or sidewalk.
5. The permit authorized hereby shall be permanently displayed to the public in the food handling area of the food truck vending operation.
6. Signs must be permanently affixed to or painted on the vehicle or structure engaged in the food truck vending operation.
7. Signs shall not project from the vehicle or structure and shall not be illuminated.
8. Operators shall be responsible for the storage and daily disposal of all trash, refuse, and litter.
9. Operators shall not cause any liquid wastes used in the operation, with the exception of clean ice melt, to be discharged from the vehicle or structure.
10. Operators shall be located at least 50 feet from any residential zone district, except as may otherwise be permitted.
11. Operations are prohibited on undeveloped property with unoccupied structures or unpaved surfaces.

**12. Operations are prohibited on public street rights of way, except for the following:**

- a. Food truck vending may be allowed in a public street right of way closed to vehicular traffic when a Special Event Permit has been granted for a special event requiring such closure.**
- b. Food truck vending may be allowed in a public street right of way when the Community Development Director, in consultation with the City Traffic Engineer, authorizes an aggregation of two or more food trucks located next to each other for a combined food sales event in a specified location. All sales must be made on the sidewalk portion of the street and out of the paved and traveled portion of the street. All parking, traffic, and other provisions of this code must be followed.**

**ADDITIONAL RULES SPECIFIC TO CITY PARKS, PUBLIC SPACE,  
AND PUBLIC STREET RIGHT OF WAY**

**In addition to all other requirements, a food truck vending operation in a City park or public space shall be subject to the following requirements:**

- 1. Those granted a temporary use permit for food truck vending in a park or public space owned by the City of Arvada shall be deemed to have agreed to indemnify and hold harmless the City and its officers and employees against any and all claims arising from any occurrence occasioned by or related to the permitted temporary use.**
- 2. Unless waived by the Community Development Director, those granted a temporary use permit for food truck vending in a park, public space, or public street right of way owned by the City shall be required to furnish proof of, and maintain during the term of the permit, comprehensive general liability insurance, including products/completed operations liability insurance, with liability coverage of at least \$1,000,000 per occurrence, with an aggregate limit of \$2,000,000, and naming the City of Arvada as an additional insured on the policy.**