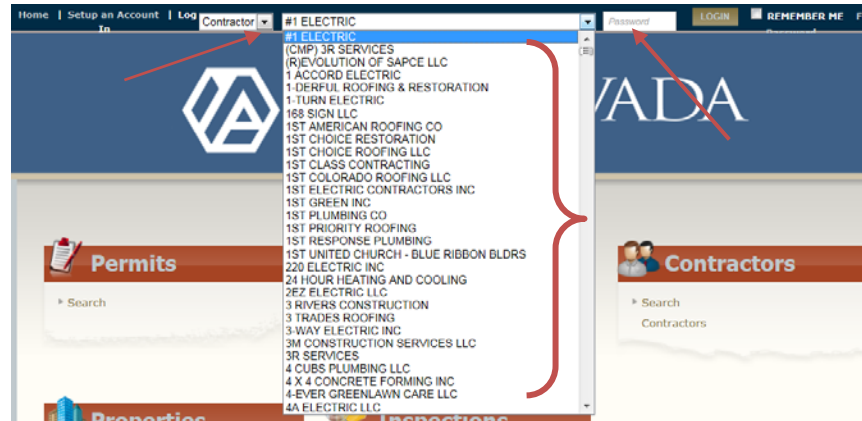


Guide to Arvadapermits.org

Online access to inspections, permits and projects in real time.

Arvadapermits.org is a live view of current building activity for the City of Arvada. As a user, you can research permits that have been issued, look up addresses within the City, review registered contractors and schedule inspections on active permits. A new online feature is the ability to review active Community Development projects.



Temporary Password:

Contractor Access:

In an internet browser go to arvadapermits.org.

1. Click on the down arrow next to Public and select Contractor
2. Select your contractor name from the drop down list
3. Enter your temporary password
4. Follow the prompts to change your password to a more personal phase.

After you log in you will be taken to the dash board and will be able to view all of your active permits.

Scheduling Inspections

When you are signed in as your public profile or as a contractor you will see permits available for inspection on your dashboard.



Select the Inspection Type and the date of the desired inspection. Click add inspection, if needed you can continue to add inspections. Once you have added all of the inspections, click submit.

PERMIT Inspection Request - RES13-01016

Contact Name: Arvada User
 Phone Number: (720) 898-7627
 Site Address: 9632 W 71ST AVE
 Email Address: etrakit@arvada.org
 Notes:

Inspection Type: ABOVE CEILING HVAC
 Requested Date: 12/18/2013

1 →

Add Inspections by selecting Inspection Type, Request Date, Time and pressing 'Add Inspection'

Inspection must be scheduled by 7:00 a.m. of the desired inspection day. If you need to cancel an inspection after 7:00 a.m. please contact the front office at 720-898-7620.

PERMIT Inspection Request - RES13-01016

Contact Name: Arvada User
 Phone Number: (720) 898-7627
 Site Address: 9632 W 71ST AVE
 Email Address: etrakit@arvada.org
 Notes:

Inspection Type: ABOVE CEILING HVAC
 Requested Date: 12/18/2013

Add Inspections by selecting inspection Type, Request Date, Time and pressing 'Add Inspection'

Inspection Type	Request Date	Time	Delete
ABOVE CEILING HVAC	12/18/2013	Any	Delete

2 →

Inspection must be scheduled by 7:00 a.m. of the desired inspection day. If you need to cancel an inspection after 7:00 a.m. please contact the front office at 720-898-7620.

Canceling Inspections

On your dashboard, you will see the inspection scheduled under “My Active Inspections”, click the red x next to the inspection that you wish to cancel. Inspections can only be canceled before 7:00 a.m. on the day of the inspection, if after 7:00 a.m. please contact the front counter at 720-898-7620.

My Active Inspections 1 total record(s)

REC NO	REC TYPE	REC STATUS	ADDRESS	INSPECTION	DATE	CANCEL
RES13-01016	PERMIT	ISSUED	9632 W 71S...	ABOVE CEILING HVAC	12/18/2013	

Requesting a CO/TCO

Once your project has reached the point of CO/TCO, re-request a CO/TCO inspection. The inspection will be sent to the Building Inspection Division and will route your request to the various divisions necessary to approve your project. Commercial projects require 5 days to be routed, and residential projects require a 3 day notice before the CO/TCO will be issued.

* Contact Name: Josie Suk
 * Phone Number: (720) 898-7627
 * Site Address: 8101 Ralston Rd
 * Email Address: jsuk@arvada.org
 Notes:
 Inspection Type: CO/TCO
 Requested Date: 12/20/2013

ADD INSPECTION **CANCEL**

Add Inspections by selecting Inspection Type, Request Date, Time and pressing 'Add Inspection'

Inspection must be scheduled by 7:00 a.m. of the desired inspection day. If you need to cancel an inspection after 7:00 a.m. please contact the front office at 720-898-7620.

Tracking Progress on a Permit or a Project

In arvadapermits.org, you have the ability to track all of the progress. From your dashboard, select the project or permit number that you wish to review.

My Active Permits 1 total record(s)

PERMIT NO.	ADDRESS	TYPE	STATUS	INSPECTION	FEES DUE
RES13-00186	9632 W 71S...	RESIDENTIAL	ISSUED	Request	\$0.00

Permit #RES13-00186

Inspections Request Inspection

Permit Info Site Info Contacts (5) Fees \$0.00 Inspections (85) Chronology Conditions Reviews (1)

Type: RESIDENTIAL
 Subtype: BASEMENT FINISH
 Description: basement finish
 Status: ISSUED
 Applied Date: 4/5/2013
 Issued Date: 4/5/2013
 Approved Date: 4/5/2013
 Finaled Date:
 Expiration Date: 3/23/2014

The individual tabs will show information about the project/ permit.

For more information or assistance with arvadapermits.org call 720-898-7627 or contact us via email at etrakit@arvada.org