

ARVADA SISTER CITIES INTERNATIONAL

Meeting Minutes June 21, 2011

I. CALL TO ORDER-6:00pm

Present- Beth Whittier, Dale Williams, Eva Zerr, Sharee Wichmann, Shirley Jackson, Bob Jackson, Douglas Gordon, Edna Gordon, Connie Williams, Amparo Ramos Humphrey, Karl Burgmaier, Nancy Bentzen, Maria Tibbetts, Mary Van Doozer

II. APPROVAL OF MINUTES- May, 2011 minutes were approved with one correction. *A formal motion was made for Mark McGoff to attend Chamber of Commerce meetings on behalf of ASCI.*

III. OLD BUSINESS:

A. ASCI's \$1,000 scholarship donation regarding Arvada High School students visit to China in July: communication with Aaron Azari: Beth Whittier reported that documents were presented to the executive committee for approval.

IV. REPORTS:

A. CITY COUNCIL: no report

B. CITY OF ARVADA: no report

C. COMMITTEE REPORTS

1. Mechelen: no report
2. Kyzylorda: Connie Williams has been in email contact with various people from Kyzylorda inquiring as to the possibility of a visit. It was unclear as to who was going to be visiting and what type of involvement from ASCI was being requested. It was implied that they were looking for ASCI to host them, although they would be paying their travel costs.
3. Jinzhou: no report
4. New Sister Cities: Dale Williams sent an email to the prospective Sister City in Lithuania stating that ASCI did not have an interest in pursuing the relationship.
5. Ad Hoc Committee: Committee did not work on anything last month

V. TREASURER'S REPORT: Nancy Bentzen reported that the executive committee voted to approve the \$1,000 scholarship and a check was paid to Julie Wei. Treasurer's report was distributed.

VI. NEW BUSINESS

A. Consideration/Approval of a policy Statement regarding ACSI's purchase of flowers and other small gifts to ASCI's members, i.e., parameters, approval process, maximum amount, etc: It was decided that one or two people would be in charge of gift giving. The discussion was about gifts like flowers for ill ASCI members. There is money in the budget. The gifts should not cost more than \$50. Beth Williams will be the contact person to coordinate communication.

B. 2011 ASCI EVENTS: Coordinators- Jodie Haslam. Beth Whittier and Dale Williams

1. Christmas Dinner- Need Committee chairs. Beth Whittier, Eva Zerr and Connie Williams will research options and present a recommendation to the board. There is \$2,000 in the budget.

3. Other Potential 2011 ASCI Events

a. Fourth of July festivities- A little late to get a booth, but can share table space with the Festivals Committee.

b. Harvest Festival Parade- Theme is Science Fiction and Science. Edna Gordon, Bernie Burgmeier, Bob and Shirley Jackson will be in charge of organizing something on behalf of ASCI.

c. 1012 Chinese New Year's Celebration: Need Committee chairs. Nancy Bentzen, Nina Rupp, Bernie Burgmeier and Edna Gordon volunteered

VII: Communications and Announcements:

Beth Whittier completed a survey for Sister Cities International.

Adjournment 6:40pm