

# ARVADA SISTER CITIES INTERNATIONAL

Meeting Minutes

March 15, 2011

## I. CALL TO ORDER-6pm

**Present-** Edna Gordon, Douglas Gordon, Bob Jackson, Shirley Jackson, Eva Zerr, Sharee Wickmann, Nancy Munn, Nancy Bentzen, Connie Williams, Dale Williams, Mark McGoff, Sonia Marschner, Aaron Azari, Maria Tibbetts, Jodie Haslam

## II. APPROVAL OF MINUTES- February 15, 2011 minutes approved

## III. OLD BUSINESS: none

## IV. REPORTS:

**A. CITY COUNCIL:** Mark McGoff- Arvada is supporting Community Gardens, one of which is in an area for proposed Urban Renewal, near 68<sup>th</sup> and Wadsworth. Boundaries are to be determined. The Garden may be on land owned by a new housing development and/or on part of the land owned by the current shopping center. Gardens are also proposed for the 5 Parks area and near 60<sup>th</sup> and Marshall Streets.

**B. CITY OF ARVADA-**nothing to report.

## C. COMMITTEE REPORTS

1. Mechelen: nothing to report
2. Kyzylorda: nothing to report.
3. Jinzhou: Sonia reported on the itinerary for the Arvada student's trip to China
4. New Sister Cities: Dale Williams and Nancy Munn submitted our request to Sister Cities International, but have not received a reply.
5. Ad Hoc Committee: will report out next month

**V. TREASURER'S REPORT:** Nancy Bentzen distributed the ASCI City Year End Budget Report for 2010. The Total Income was \$13,023.36; Total Expenses were \$12,035.58 with Net Income totaling \$988.58.

The Financial Summary Report for 2010 shows the Year End balance at US Bank as \$15,313.84. The Monthly Treasurer's Report for February 15- March 15<sup>th</sup> shows a balance of \$15,574.06.

## VI. NEW BUSINESS

### A. ASCI 2011 BUDGET: Approved

1. Clarification of ASCI's Hospitality Policy as it relates to ASCI's approved budget: Items may be purchased without prior approval from committee members, as long as the purchase falls within the allotted budget. Purchases that fall within the Hospitality Policy parameters do require approval by the Board of Directors.

2. Jinzhou poster:

3. Location of ASCI supplies: Tables are in the Parks Department storage area at City Hall, tents are being stored at Majestic View Nature Center and the ASCI banner is also at City Hall. A full inventory of promotional items was done by Connie Williams and Brenda Berg last year

B. CALENDAR OF EVENTS: distributed

C. CURRENTLY PROPOSED 2011 EVENTS:

1. About Arvada- no discussion
2. Membership in the Arvada Chamber of Commerce- \$150 dues paid
3. ASCI participation in International Day (local high schools)- no discussion
4. Garage Sale sponsored by ASCI – Sonia Marschner asks that members bring items to donate and to price the items. Location, date, time, to be determined. Aaron Azari recommended that the committee needs to know the budget shortfall and how much money needs to be collected in order to have a goal for fundraising.
5. Christmas dinner- discussion postponed due to lack of time
6. Other- Fourth of July festivities; Harvest Festival Parade; High Tea/Silent Auction; and 2012 Chinese New Year's Celebration- discussion postponed due to lack of time

**Adjournment 7:15pm**