CITY OF ARVADA

Public Works Department Traffic Engineering Division
8101 Ralston Road – Arvada, CO 80002
Phone – 720-898-7740 – Fax – 720-898-7755

REQUEST FOR
REVOCABLE TEMPORARY STREET CLOSURE

The City of Arvada is providing you with a list of items that need to be completed before a Revocable Street Closure can be granted. Provided in this packet are instructions for filling out a neighborhood petition form, information for obtaining and using barricades for the street closures. Please fill out this packet with all of the appropriate information and mail, fax, or drop off the completed packet to:

City of Arvada
Public Works Department
Traffic Engineering Division
8101 Ralston Road
Arvada, CO 80002
Fax: 720-898-7755

If you have any questions regarding this information given in this packet, please contact the Traffic Engineering Division during regular business hours by telephone at 720-898-7740 or at any time by e-mail at: traffic_engineering@ci.arvada.co.us

This is a revocable permit, which can be canceled at any time if complaints are received or City Ordinances are violated.

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REVOCABLE TEMPORARY STREET CLOSURE APPLICATION

Event Information

Date of Event: _____

Event Time: _____ to _____

Specific Location of Street Closure: _____

Describe type/nature of planned event (including special structures, rides, noises, etc.):

_____

_____

_____

- Will there be entertainment?: _____ If so, explain: _____

  _____

- Estimated Number of people in attendance _____

Conditions of Approval

_____ 1. If Arvada Police Officers respond to a complaint of noise, or any complaint related to this event, the applicant(s) must immediately identify themselves to the responding officers as the responsible parties. The applicant(s) must cooperate in helping resolve complaints.

_____ 2. If Arvada Police Officers respond on more than one occasion to noise related to this event, the police officer in charge at the scene shall act as the designee of the City Manager in determining whether or not to revoke the Street Closure Permit. If the Street Closure Permit is revoked, the applicant must immediately open the street, remove all barricades and other closure devices, and assist the police in dispersing participants from the street.

_____ 3. The applicant(s) is encouraged to notify the Police Department in the event they are unable to control a situation.

** ADMINISTRATIVE USE ONLY **

Risk Management

Reviewed By: _____
Recommended Approval Denial (*Explain in Comments)*
Recommend Conditions (attach additional page, if necessary):

_____
Comments (attach additional page, if necessary):
_____

Police Patrol

Received By: _____
Recommend Conditions (attach additional page, if necessary):

_____
Comments (attach additional page, if necessary):
_____

Traffic and Transportation

Reviewed By: _____
Recommended Approval Denial (*Explain in Comments)*
Recommend Conditions (attach additional page, if necessary):

_____
Comments (attach additional page, if necessary):
_____

☐ Application Approved
Conditions:
_____
_____

☐ Application Denied
Basis of denial:
_____
_____

Approved By:

_____ _____
City Traffic Engineering Date
Or Authorized Representative

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Indemnification Agreement

APPLICANT AGREES TO INDEMNIFY AND HOLD HARMLESS THE CITY OF ARVADA (AND ANY OTHER APPLICABLE SPECIAL DISTRICT OR POLITICAL SUBDIVISION OF THE STATE) AND ANY OF ITS OFFICES OR EMPLOYEES FROM ANY AND ALL CLAIMS, DAMAGES, LIABILITY, OR COURT AWARDS, INCLUDING COSTS AND ATTORNEY'S FEES, ARISING OUT OF, IN CONNECTION WITH, RESULTING FROM, OR IN ANY WAY RELATED TO, THE ISSUANCE OF THE REQUESTED BLOCK PARTY (SPECIAL EVENT) PERMIT OR ANY ACT OF OMISSION OR COMMISSION BY THE APPLICANT OR ANY OF ITS EMPLOYEES, AGENTS, REPRESENTATIVES, OR CONTRACTORS, IN CONDUCTING THE BLOCK PARTY. APPLICANT ALSO AGREES TO REIMBURSE THE CITY OF ARVADA FOR ANY COSTS INCURRED RELATED TO THIS BLOCK PARTY (SPECIAL EVENT). BY SIGNING BELOW I UNDERSTAND THAT I AM RELEASING THE CITY OF ARVADA OF ANY RESPONSIBILITY ????

_____	_____	_____
Signature	Position	Date

This application, when completed, signed and accompanied by all required documentation should be submitted to the City Traffic Engineer for review and consideration.

I, DECLARE UNDER PENALTY OF LAW, THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT AND THAT ALL APPLICABLE CITY ORDINANCES AND REGULATIONS HAVE BEEN OR WILL BE COMPLIED WITH, IN ARRORDANCE WITH REVOCABLE TEMPORARY STREET CLOSURE PERMIT. I/MY ORGANIZATION WILL TAKE RESPONSIBILITY FOR ANY VIOLATION OF CITY OF ARVADA LAWS THAT OCCUR IN RELATION TO THE AVBOVE NAMED BLOCK PARTY (SPECIAL EVENT).

_____	_____	_____
Signature	Position	Date

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PROCEDURE FOR REQUESTING TEMPORARY REVOCABLE STREET CLOSURE

The City of Arvada has received a request for a revocable temporary closure of your street. When such a request is received, we believe that the citizens that would be affected by such restriction should be notified in order to advise us if you agree or disagree with the request.

If upon receipt of the petition, a majority of people who reside along the street affected approve of the request, the Traffic Engineering Division will take the request under consideration for final approval. Those not favoring the request will be given every consideration possible.

Attached is a request form with space for your signature, address, and phone number. Please mark **yes** if you are in favor, and **no** if you are not in favor of the above request.

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BARRICADES

A barricade is a portable device, consisting of one to three rails with appropriate markings, used to restrict all or a portion of the right-of-way of a street to vehicular traffic. According to the "Manual on Uniform Traffic Control Devices Millennium Edition," (MUTCD) a Type I Barricade should be used on a local urban street. The following criteria needs to be followed in order to comply with the standards set in the MUTCD and as adopted by the City of Arvada:

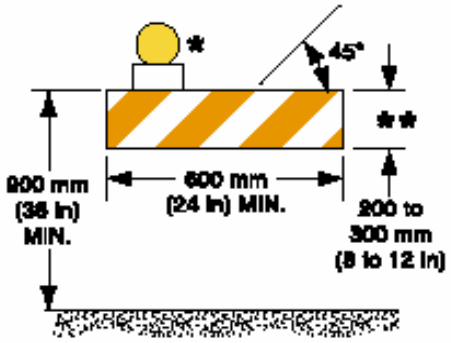
- Use a Type I Barricade
- The striping on a barricade should be alternating orange and white retroreflective striping sloping downward at a 45 degree angle
- A minimum of at least 2 barricades shall be used on each end of the closed street
- If the barricades remain in use during night hours, the barricades shall be equipped with flashing lights
- If the overturning of a sign could be of concern due to wind, sandbags shall be used to hold the barricade in place

At the discretion of the City Traffic Engineer or a designated representative, additional barricades maybe required to restrict vehicular access to the street.

NO OTHER MEANS OF CLOSING THE STREET WILL BE ACCEPTABLE.

Barricades maybe obtained though several barricade rental companies listed in the Yellow Pages of the phone book.

If you have any questions, please contact Traffic Engineering Division at 720-898-7740



TYPE I BARRICADE ***

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REQUEST FORM FOR REVOCABLE TEMPORARY STREET CLOSURE

Location, Date and Time of Planned Event: _____

Name of person circulating request: _____ Address _____Phone: _____

A request has been made for a temporary closure of your street. Are you in favor of this proposal?

	SIGNATURE OF PROPERTY OWNER	ADDRESS OF PROPERTY OWNER	PHONE NO.	YES	NO
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

*** HAS A PETITION BEEN CIRCULATED TO ALL OF THE RESIDENTS THAT WOULD BE AFFECTED BY THIS CLOSURE? _____ IF NO, STATE REASON:**

_____

*** HAVE 80% THE RESIDENTS OF THE AFFECTED STREET SIGNED THE PETITION FAVORING THIS CLOSURE? _____ IF NO STATE REASON:**

_____