

Arvada Park Advisory Committee Minutes
February 11, 2009
Majestic View Nature Center

In Attendance

Cheryl Ames, Bob Barber, Pat Cervera, Mike Foley, Michael Hult, Brandon Marette, Jessica Myklebust, Bill Orchard, Gary Reeves, Jean Scharfenberg, Larry Wapensky, and Carol Whipple.

Absent

CJ Dantine

Others Present

Mike Lee, Manager Park and Urban Design.
Gordon Reusink, Director of Parks, Golf and Hospitality Services

Call to Order

Larry Wapensky called the meeting to order at 7:00 pm.

Public Present

Mike Miles, Executive Director and Susan Miller, Vice President of the Board for the Apex Park and Recreation District, made a presentation on a 15-year Master Plan of projects, 2008-2023. At the top of the list is the building replacement for Garrison St., the Stenger project, Tennis Center courts and Lutz Complex second field pod, concessions, restrooms and playground. Public comment will be taken at the next Apex Board meeting. Mike also handed out a graph showing East Arvada, Central Arvada and West Arvada/Jefferson County percentages of district owned/managed facilities, district households, percent of Capital Maintenance funds (2005-2009) and percent of proposed Master Plan Projects for 2010-2015.

Approval of Minutes

The January 14, 2009 minutes, on a motion by Pat Cervera, were approved.

APAC Members

Larry reported that Lisa Medina has resigned and that Gary Reeves, because of time commitments will not stand for reappointment in April. Larry indicated that a replacement will be needed for the Secretary position.

Breakfast Meeting

Larry reported that the meeting with Gordon covered the Arvada Channel naming, the Apex master plan, recruitment of APAC members for six vacancies, the City's hiring freeze effect on the two new Park maintenance positions, Dry Creek Trail repairs, and City budget and sales tax collections. Gordon also discussed the 2009-2010 Capital Maintenance program.

Report from Mike Lee

- **RFQ Pedestrian/Bike Plan** – The project will be awarded to Charlier and Associates.
- **Xeriscape Gardens-MVNC** – Bids will go out in April.
- **Arvada Channel** – Concrete work is done with planting scheduled for spring. Project is 80 to 90 percent complete.

- **Stenger Restrooms** – An RFP is being developed. Gordon discussed where the funds are coming from for the project, including a request to Edge (soccer) for support. Pat said that Edge had questioned at the Apex board meeting whether or not the Lacrosse organization would be contributing to the Stenger Restrooms since they are using the fields.
- **Meadowglen HOA** – Mike Lee said that he and Brandon Marette need to visit the site to determine where the tree plantings should be.
- **Pocket Park at Standley Lake** – Nothing new on this project. Jean Scharfenberg said that she and CJ Dantine discussed the need for CJ submitting a public comment packet for the project even though CJ is a member of APAC.
- **Arvada Area Horseman’s Association, Naming Barn for Bert Gregg** – Carol will find the measurements to get to Mike.
- **Double E Park** – Mike says this park is taking shape and is about 70 percent completed. The walls and playground are finished and seeding will be done in the spring. estimates that about 20 percent of the work is done. The retaining wall and playground are done and some concrete is in. Weather has contributed to delays.
- **Skyline Estates Park** – Development of this 17-acre park has been put out for bids.
- **Mastodon Head, Arvada Center** – A dome has been constructed over the work being done to facilitate construction. The Mastodon Head should be finished by the end of March.

APAC Timesheets

With a reminder that APAC members need to be diligent about turning in their timesheets on a quarterly basis, Bill developed a timesheet to assist committee members. The timesheet has a number of the standing activities already filled in, allowing members to only have to recorder their time.

Unfinished Business

- **School Matching Grants** – Jean and Jessica Myklebust have completed the start of this project with the distribution of materials to schools. Mike says he has had a couple of calls so far. The project has been designed as an electronic filing to be paperless this year.
- **West Arvada Dog Park** – Debbie Phillips, Harry Johnson, Becky Robison and 27 individuals attended two meetings held in January to kick off a reorganization. Individuals attending were under the impression that the City provides financial support for the operation of the park. It was clarified that the West Arvada Dog Park is classified as a special use park with the City contributing the land. Operations of the park are carried out by volunteers with support from APAC and Arvada. Future meetings are planned for the reorganization and establishing committees and setting up clean up days. The organizers will use some of their treasury funds to build another fence and conduct fundraisers targeted to start Phase II of the park. Bill Orchard and Jean said that there is a great deal of interest and energy.
- **Trail at Candlelight and Wyndham Subdivision** – A draft letter will be finished and sent out by Larry and CJ. The letter will note that while APAC encourages continued planning for the possible construction of a trail and bridge, a lack of funding rules out anything being done this year.

New Business

- **Olde Town Parking Study** – Bill Orchard has tracked the “Olde Town Parking and Transportation Demand Study,” and provided a detailed handout. He notes that while there are over 7,000 off-street parking spaces in the area, these are private, with only 300 serving as public parking spaces. The study is being carried out to determine future needs with Olde Town growth and transportation development.
- **Transit Stations/Pedestrian-Bike Plan** – With the section of a consultant (Charlier and

Associates), Bill will now set up special APAC meetings with the consultant. All APAC members will be invited to attend.

- **Arvada Channel Naming** – Members of this team met prior to the APAC meeting. Bill Orchard reported that some discussion has been held with City Council. Council member Lorraine Anderson indicated her desire that the name incorporate “interurban.” The team has developed a list of over 20 possible names and will refine the list down to six or eight. They plan to go ahead with a program seeking public input on a possible name.
- **Sustainability** – Brandon reported that a meeting was held to review accomplishments and determine the next steps to be taken. Future meetings will be held prior to the APAC meeting.
- **Park Assessments** – Pat reported that assessments were completed on Memorial and Jack Tomlinson parks and a meeting held by her and Larry with Rich Sheil, supervisor of District II. Both parks were rated high as a result of good maintenance. Trees were a concern at both parks. At Memorial, disc golf activity has caused some damage and canal pipe construction at Jack Tomlinson causing concern as to the future of the trees along the canal now that the water supply will be cut off. Pat and Larry also met with Lance Carpenter, supervisor of District I, as a follow up to last quarter’s assessment of Columbine and Gold Strike parks. Lance says that a path will be constructed to the ADA picnic table area as suggested by the Park Assessment Sub-Committee.
- **Recreation Master Plan** – Discussion was held on the overall scope of a Recreation Master Plan and the work to be carried out with Apex and the other two recreation districts serving Arvada residents.
- **Park Improvements 2009-2010** – A list of park improvements planned for the next two years by maintenance will be sent to APAC members by Mike Lee. The APAC membership is serving as the team for the time being.
- **Skate Board Meeting** – Mike, Bill, Jean and Larry discussed recent skate board actions. Mike made a presentation on a GoCo grant before City Council which then voted 5-0 in support. The funding for the \$2.1 million project is about half way there. This possible 2011 project is targeting a \$200,000 Great Outdoors grant. Only 7 percent of the funding is from the City’s general funds.
- **Apex Board Meetings** – Brandon and Pat attended the February 5, 2009 Apex Board Meeting. Brandon reported that issues covered included EDGE soccer discussion on lacrosse use of fields, mulch for a Scout project, attendance at APAC meetings, fitness programs for low-income shut-ins, North Jeffco Park name change and attendance at a Midwest Regional CPRA Conference. Pat followed up with Arvada maintenance to find mulch needed for the Scout project.
- **Dog Park at Five Parks** – Jessica outline continuing discussions being held on a possible dog park at Five Parks.

Ongoing Business

- **Park/Trail Dedications** – It was decided that a Churches Ranch dedication will wait until spring and Double E Park will be targeted for mid-July.
- **Arvada Naming Policy** – Jean made a presentation on the need to recognize Lois Lindstrom Kennedy by placing her name on the History Museum at the Arvada Center. She asked the membership of APAC to support this request. On a motion by Pat Cervera and second by Cheryl Ames, there was unanimous APAC support. A draft letter to Arvada Center officials was signed by APAC members.
- **Arvada Report Articles** – Carol agreed to draft an article on Churches Ranch for the Arvada Report, and Pat will update a vandalism of parks article for a future issue.
- **Student APAC Member** – Larry said he wants to put a team together to find an Arvada student to serve on APAC.
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Announcements

- Bill sent a sign up around for Trails Day June 6th.
- Gordon discussed issues involving the fountain in Olde Town and its use. After two seasons of use they have studied how the fountain is being used (more like a swimming pool) and what changes are necessary. It will be turned back on May 1st, and Gordon says they will have a plan in place for its use.

Adjournment

The meeting adjourned at 9:10 p.m.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Gary D. Reeves", written in black ink.

Gary D. Reeves