



# SIGN

**BUILDING INSPECTION DIVISION**  
 8101 Ralston Road, Arvada, Co 80002  
 Inspection Requests: [www.arvadabuild.org](http://www.arvadabuild.org) • 720-898-7630  
 OFFICE 720-898-7620 • FAX 720-898-7603

PERMIT NUMBER

JOB ADDRESS \_\_\_\_\_ ZIP \_\_\_\_\_

OWNER \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_ ZIP \_\_\_\_\_

BUSINESS NAME \_\_\_\_\_

CONTRACTOR \_\_\_\_\_ ARVADA LICENSE NUMBER \_\_\_\_\_

ELECTRICAL CONTRACTOR: \_\_\_\_\_ ARVADA LICENSE NUMBER \_\_\_\_\_

**COMPLETE ALL INFORMATION BELOW: (REQUIRED)**

*1. Is this a single family home converted to a commercial use?  Yes <input type="checkbox"/> No <input type="checkbox"/>	2. Is this a new business?  Yes <input type="checkbox"/> No <input type="checkbox"/>	3. Is this a new _____ or a replacement _____ sign?
4. Ground Mounted: Yes <input type="checkbox"/> No <input type="checkbox"/> Wall Mounted: Yes <input type="checkbox"/> No <input type="checkbox"/> Projecting Sign: Yes <input type="checkbox"/> No <input type="checkbox"/> Other _____	5. Single Faced Sign: Yes <input type="checkbox"/> No <input type="checkbox"/> Double Faced Sign: Yes <input type="checkbox"/> No <input type="checkbox"/> Illuminated Sign: Yes <input type="checkbox"/> No <input type="checkbox"/>	6. Material: _____ Height: _____ Total: _____ (SQ FT)
7. Give setback from property lines in feet. (Specify front – circle to indicate front)  North _____ South _____ East _____ West _____	8. Is there more than one street adjacent to this lot? Yes <input type="checkbox"/> No <input type="checkbox"/> (If yes, clearly indicate all streets on the site plan.)	9. Will there be electrical work involved with this sign? Yes <input type="checkbox"/> No <input type="checkbox"/>

10. What is the zoning on this property? \_\_\_\_\_

**ELECTRICAL VALUATION \$** \_\_\_\_\_ **TOTAL CONTRACT VALUE \$** \_\_\_\_\_

### SITE PLAN

Draw a sketch of the sign completely dimensioned from property lines with set backs on attached site plan. Also draw the elevation (side view) of sign showing the dimensions of graphics, letters, etc.

Make a copy of a survey or ILC (Improvement Location Certificate) if you have one. This will provide a good reference on which to draw the location of the sign. The Improvement Location Certificate should have been supplied to you when you purchased your property or may be on file with the county or city. Please be sure to draw dimensions from all property lines to the free-standing sign or signs.

PLEASE CALL THE CODE ENFORCEMENT DIVISION AT 720-898-7465 FOR SIGN REGULATIONS

\_\_\_\_\_  
CODE ENFORCEMENT APPROVAL

\_\_\_\_\_  
DATE

**\*BID Verification of Legal Commercial Use:** \_\_\_\_\_

The issuance of a permit, any inspections made or certificate of occupancy issued shall not be construed to be a permit for, nor an approval of, any violation of the international building codes or any other code or ordinance adopted by the City of Arvada.

By signing below I hereby acknowledge that I have read this application and state that all information is correct and agree not to start this project until this application is approved and the building permit is issued. I also agree to comply with the laws of the State of Colorado and to the zoning regulations and international building codes as adopted by the City of Arvada and as applicable. Any violation of these terms will be cause for immediate revocation of this permit.

\_\_\_\_\_  
(PRINT NAME)

\_\_\_\_\_  
BUILDING DEPT APPROVAL

\_\_\_\_\_  
DATE

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE